

**SUBLEASE APPROVAL**

**APARTMENT:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**ORIGINAL TENANT(SUBLESSOR):** \_\_\_\_\_

**SUBTENANT(SUBLEESSEE):** \_\_\_\_\_

This is to certify that \_\_\_\_\_ (subtenant) is subleasing the above referenced apartment from \_\_\_\_\_ (sublessor) starting from \_\_\_\_ day of \_\_\_\_\_ 20\_\_ to the \_\_\_\_ day of \_\_\_\_\_ 20\_\_. The rent of \$\_\_\_\_\_ per month is to be paid by the sublessee (subtenant) to Foothills Property Management on or before the first day of each month, or will have to pay a \$25 late fee if paid after the fifth, for as long as this sublease agreement is in effect. Any additional rents due will be handled in the following manner:

\_\_\_\_\_  
\_\_\_\_\_.

All telephone, electric, water, cable TV or other incurred bills will be handled as follows:

\_\_\_\_\_  
\_\_\_\_\_.

A security deposit in the amount of \$\_\_\_\_\_ is to be paid by whom, \_\_\_\_\_ to FPM, not later than \_\_\_\_\_. The security deposit will be refunded according to the provisions of the current lease. The existing condition of the unit has been documented and agreed to between sublessee and sublessor.

The sublessee (subtenant) agrees to abide by all provisions and requirements set forth in the lease between Foothills Property Management and the above named tenant(s).

The sublessor (original tenant) hereby agrees to pay a one time \$25.00 processing fee prior to approval of this sublease agreement.

I understand that Foothills Property Management will be notified at all times as to the occupants of said above apartment.

**It is understood that this sublease agreement does not relieve the sublessor of responsibility to Foothills Property Management for damages, non-payment of rent, and any late fees.**

\_\_\_\_\_  
**Witness**

\_\_\_\_\_  
**Sublessor (Current Tenant)**

\_\_\_\_\_  
**Witness**

\_\_\_\_\_  
**Landlord (FPM Agent)**

**We the tenant(s) of the above apt. accept \_\_\_\_\_ as a subtenant.**

\_\_\_\_\_  
**Witness**

\_\_\_\_\_  
**Tenant**

\_\_\_\_\_  
**Witness**

\_\_\_\_\_  
**Tenant**

\_\_\_\_\_  
**Witness**

\_\_\_\_\_  
**Tenant**

**I acknowledge receipt of a copy of this sublease agreement and acknowledge that I have read the original lease agreement including the rules and regulations. I understand that Foothills Property Management will be notified at all times as to the occupants of said apartment.**

\_\_\_\_\_  
**Witness**

\_\_\_\_\_  
**Sublessor**

\_\_\_\_\_  
**Witness**

\_\_\_\_\_  
**Sublessee**

\_\_\_\_\_  
**Witness**

\_\_\_\_\_  
**Landlord (FPM Agent)**

**LANDLORD:           FOOTHILLS PROPERTY MANAGEMENT  
                          P.O. BOX 111  
                          CLEMSON, SC 29633  
                          (864) 654-1000**